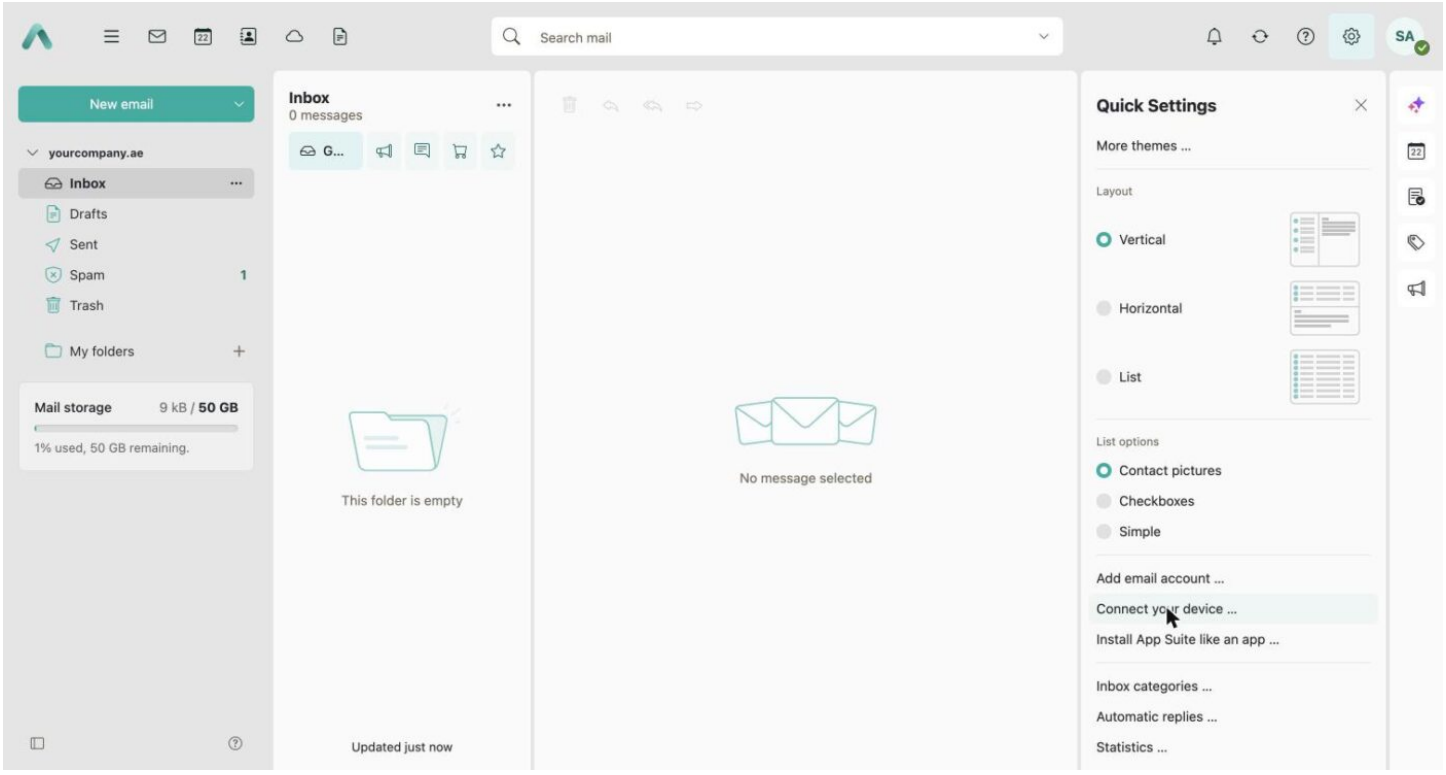
Set up OX Business Email on your phone and computer

OX Business Email · https://www.aeserver.com/support/ox-business-email-device-setup/

The **Connect your device** wizard in webmail sets up your phone, tablet or computer, and shows the exact settings for any app you set up by hand. It covers email, calendars, contacts and OX Drive.

Step 1: Open the device wizard

1. Sign in to webmail at **eu.appsuite.cloud**.
2. Select the **Settings** icon (the gear) in the top right corner to open **Quick Settings**.
3. Select **Connect your device**.

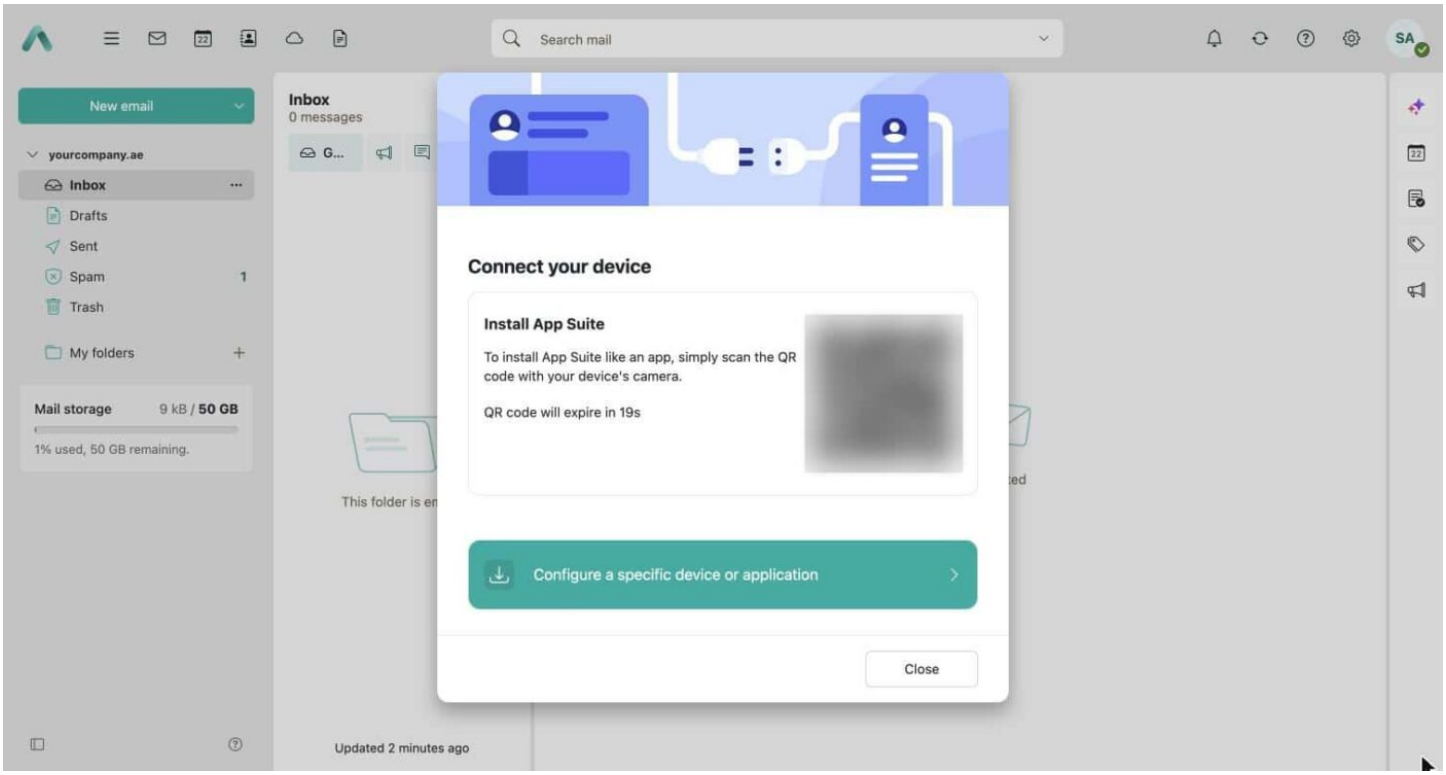


Connect your device is in Quick Settings, under the gear icon.

Step 2: Install the app or choose your device

The wizard gives you two options:

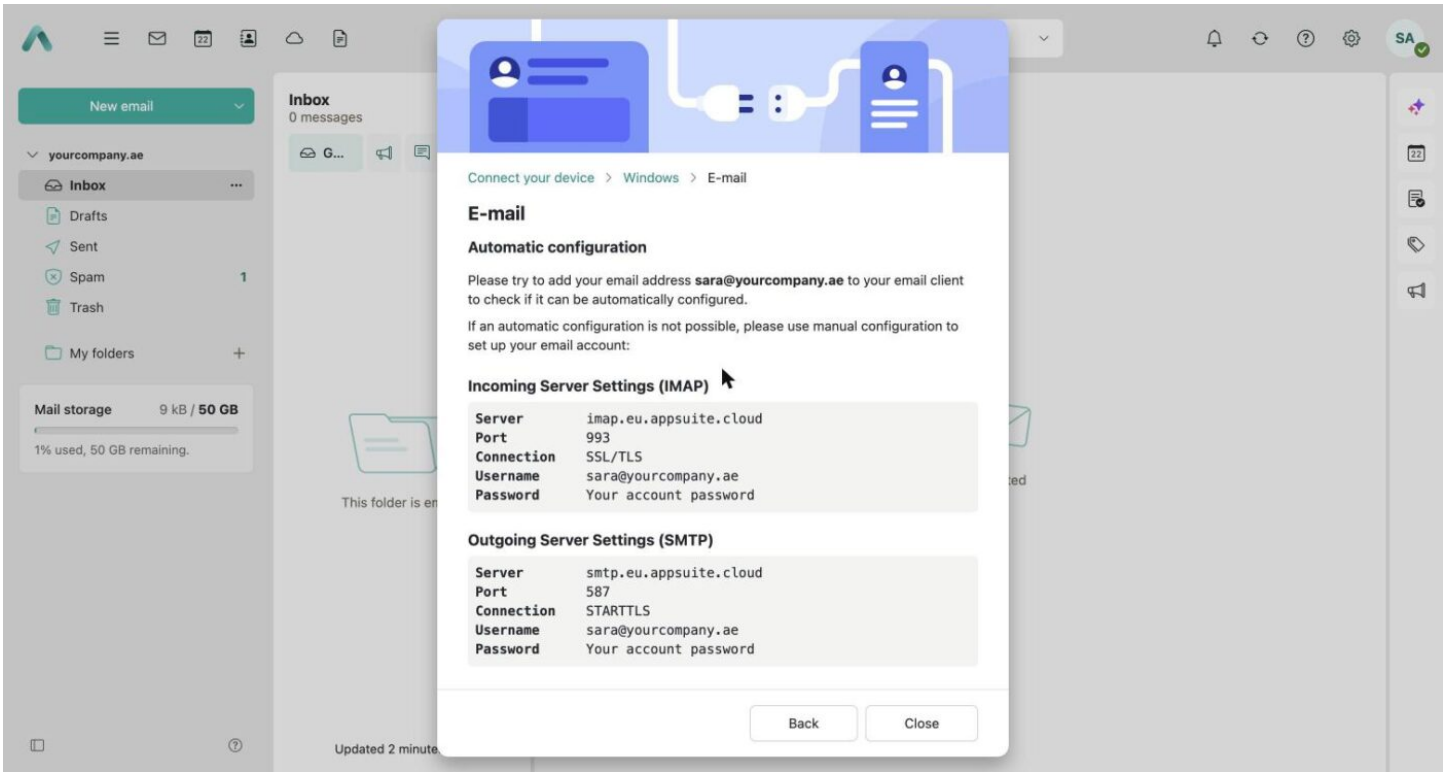
- **Install App Suite**: scan the QR code with your phone's camera to install webmail on your phone like an app. The code is only valid for a short time; if it expires, close the wizard and open it again.
- **Configure a specific device or application**: choose **Windows PC**, **Android phone or tablet**, **macOS** or **iPhone or iPad**, then what you want to set up: **E-mail**, **Address Book (CardDav)**, **Calendar (CalDav)** or **OX Drive**.



Scan the code to install App Suite on your phone, or choose a device to configure.

Step 3: Add your account

For email, first try adding your email address to your mail app. Many apps set themselves up automatically. If yours does not, the wizard shows the settings to enter:



The wizard shows the server settings for your mail app.

Setting	Value
Incoming server (IMAP)	`imap.eu.appsuite.cloud`, port 993, SSL/TLS
Outgoing server (SMTP)	`smtp.eu.appsuite.cloud`, port 587, STARTTLS
Calendars and contacts	`https://dav.eu.appsuite.cloud/` (CalDAV and CardDAV)
Username	Your full email address
Password	Your account password

NoteAlways use your full email address as the username, for example **sara@yourcompany.ae**, not just the part before the @.

Outlook: email only

Outlook connects to OX Business Email for your email over IMAP and SMTP. It does not support CalDAV or CardDAV, so it cannot sync your shared calendars and contacts. For those, use webmail, App Suite on your phone, or a CalDAV and CardDAV client such as Apple Calendar or Thunderbird.

Files on your computer

On Premium and Premium+, choose your computer in the wizard, then **OX Drive**, to keep your Drive files in sync on Windows or Mac.

TipReading email on more than one device? Use IMAP, as the wizard does. It keeps your email on the server, so every device shows the same messages.
Get OX Business Email Not set up yet? See pricing and get started.